



TERMS AGREEMENT

Professional Safety, Inc. (hereafter referred to as PSI), a Florida Corporation, and _____ a representative for the firm of _____ (hereafter referred to as CLIENT) do acknowledge and agree to the following:

1. CLIENT is free to contact the referred expert(s) to discuss the case(s). CLIENT incurs no obligation to PSI for any fees or costs unless CLIENT utilizes the services of PSI referred expert(s).
2. CLIENT acknowledges that the labor rates **quoted by PSI are a combined rate** for both the expert and PSI. They do not include expenses. CLIENT understands that PSI shall invoice CLIENT for expert's services and shall not charge any additional administrative fees or additional overhead fees.
3. CLIENT agrees to provide PSI a minimum **refundable** retainer of \$2,000 prior to utilizing any PSI referred expert's services on any case for which expert services may be desired. Receipt of the retainer by PSI and/or receipt of this agreement signed by CLIENT shall bind this agreement.
4. CLIENT understands that the retainer is applied to the billings of PSI with any remaining credit being refunded following notification of completion of services.
5. CLIENT understands that PSI will invoice opposing counsel when requested; however, CLIENT is responsible for payment of services rendered and agrees that venue of any collection action shall be held in Palm Beach County, Florida; Florida law shall govern, and Attorney's fees and costs in collecting payment shall be born by the Client.
6. CLIENT understands that PSI's invoice terms are net 30 days with a finance charge of 1.5% per month on the unpaid balance thereafter. In the event the account reaches 60 days past due, no additional work will be performed nor expenses incurred. From that point forward, all work on the case must be paid in advance.
7. CLIENT agrees to notify PSI of case completion and agrees to the above terms for two years following referral or case completion, whichever occurs last.
8. Client acknowledges that the use of the expert(s) name in any manner is not authorized until 1) a retainer is received, 2) this signed agreement is returned to PSI and 3) the CLIENT receives authorization from the expert(s).

Name (Please print): _____ Date: _____

Signature (Authorized representative for the firm):
